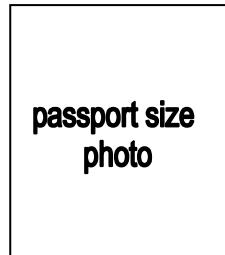


**CERTIFICATE PROGRAM - ENROLMENT FORM**

Academic Year 2009-2010

To the Academic Dean of NABA Nuova Accademia di Belle Arti Milano

**THE UNDERSIGNED**



Surname:

First name:

Birth date:  Sex: Female  Male

Place of birth (city):  Country:

Citizenship:

Permanent address (street name, zip code, town, country):

Home phone number (including country and area code):

Mobile phone number (including country and area code):

Fax number:  E-mail:

Name of the Secondary school/ University attended:

Name of the course attended:

Educational System to which your High school diploma belongs:  
(Ex. IGCSE, IB country where the diploma is issued):

**APPLIES**

as a Certificate Program student in the: 1<sup>st</sup> year  2<sup>nd</sup> year  or 3<sup>rd</sup> year  to the following BA Program in the academic year 2009-2010:

- Design (Interior, Industrial)  Media Design and Multimedia Arts
- Theatre Design  Fashion Design
- Painting and Visual Arts  Graphic Design and Art Direction

To the following alternative schedule (*Monday to Friday, 17.30-21.30, and one/two Saturday per month*) available in:

- Fashion Design  Graphic Design and Art Direction

In the following period:

- Full Academic Year (October 2009 – June 2010)

## ENCLOSES

To the present enrolment form the following documents:

- Copy of the passport/ID card
- Artistic portfolio (not returnable)
- Motivation letter (max 1 typed page)
- Documents attesting previous studies and university transcripts (listing subjects and exams, with - corresponding number of hours/credits and short description of each subject's program)
- Certificate attesting the knowledge of the Italian language, or letter of purpose stating the student's commitment to learn Italian
- Receipt of Certificate Program enrolment fee payment

How did I find out about NABA?

---



---



---

## TUITION FEES

	Application fee (by August 21 <sup>st</sup> ) *	Tuition fee (by August 21 <sup>th</sup> )	Total fee
EU + EFTA students *	1600	6000	7600
Non-EU students	1600	8000	9600

## TUITION FEES – Alternative schedule

	Enrolment fee (by August 21 <sup>st</sup> ) *	Tuition fee (by August 21 <sup>th</sup> )	Total fee
EU + EFTA students *	1600	3500	5100
Non-EU students	1600	3500	5100

\* Turkish and EFTA (Iceland, Liechtenstein and Norway) citizens are included in the EU + EFTA fee structure.

## NABA bank details for payments

Account name: Nuova Accademia s.r.l., Via C. Darwin 20, 20143 Milano, Italy

Bank name and agency: Banca Popolare di Novara, Agenzia 10 Mi

International bank details: SWIFT CODE: NVRBIT21131 IBAN CODE: IT68 G05608 01610 000000020020

Reason of payment: Please clearly specify name of student/program chosen

Please notice that all bank charges have to be covered by the student.

I hereby declare that I have fully read, understood and accepted the general conditions specified in the attached sections 1 and 2 of this enrolment form.

Date

Student's signature ( Readable )

---



---

NABA declares that, according to the Italian law on privacy 196/03, all personal data provided by the student and acquired by the Academy will be treated according to security and discretion national regulations. For further information please write to [privacy@naba.it](mailto:privacy@naba.it).

## PLEASE READ CAREFULLY

Students wishing to enrol in the Certificate Program shall:

1. fill in the enrolment form (page 1 and 2 of this PDF document)

2. pay the enrolment fee using the following bank details:

**Account name:** Nuova Accademia s.r.l., Via C. Darwin 20, 20143 Milano, Italy

**Bank name and agency:** Banca Popolare di Novara, Agenzia 10 Mi

**International bank details:**

**SWIFTCODE:** NVRBIT21131     **IBAN CODE:** IT68 G05608 01610 000000020020

Reason of payment: Please clearly specify name of student/program chosen

Please notice that all bank charges have to be covered by the student.

3. send to NABA International Relations Office a copy of the wire transfer receipt and page 2 and 4 of the present document duly signed to the fax nr. +39 02 97372233

## section 1 admission procedures for Certificate Program students

### 1) Admission process

Students wishing to enrol in the Certificate Program shall follow the procedure outlined below:

1. fill in the enrolment form (page 1 and 2 of this PDF document)

2. pay the enrolment fee\*

3. send to NABA International Relations Office a copy of the wire transfer receipt and a copy of the admission test enrolment, fax (+39 02 97372233)

*\*Only after payment of the enrolment fee NABA will then send the official acceptance letter that NON EU students will need for the visa release procedure.*

### 2) Admission pre-requisites

Students wishing to enrol in the Certificate Program are required:

1. to hold a high-school diploma ( secondary school ) (having followed a period of study lasting at least 11 years)

2. to send an artistic portfolio (not returnable)

3. to send a motivational letter (max 1 page)

4. to send documents attesting previous studies and university transcripts (listing subjects and exams, with corresponding number of hours/credits and short description of each subject's program)

5. to demonstrate proficiency in the Italian language

### 3) Language requirements

The language requirements varies according to the student's mother tongue:

- Far East and Middle East: 500 hrs

- Eastern Europe: 360 hrs

- Other European countries (including English speaking countries): 320 hrs

- Spanish and Portuguese speaking countries: 160 hrs

### 4) Course of Technical Italian for design

NABA offers, without additional cost, a three weeks course (language and technical vocabulary) to enable its students to be fully prepared for the NABA courses.

At the beginning of the course the student will take an assessment test in order to define the most appropriate level of the course the should join. The course will take place from August 31<sup>st</sup> to September 18<sup>th</sup> 2009. This course is compulsory for all international students unless they prove fluency of Italian language (with a certificate testing level B1 or higher or by personal experience which will be assessed individually).

### 5) Evaluation and final assignment

Please be aware that the student's assignment in the course is at discretion of the NABA academic staff who will evaluate previous studies, the artistic portfolio and knowledge of Italian language. The students suitable study plan will have to be agreed with NABA course coordinators before the beginning of the course (September 2009).

## 6) Enrolment finalization

The enrolment procedure will be completed only when the student has duly filled in and signed the enrolment form and completed the enrolment and tuition fee payment.

## section 2 general conditions

Please note that:

- A) All classes are currently held in Italian. Students should therefore have a reasonable knowledge of the Italian language (for language requirements see section 1, page 3).
- B) The enrolment procedure will be completed only when the student has duly filled in and signed the enrolment form (end of September 2009) and completed the enrolment and tuition fee payment.
- C) Enrolment fee policy:  
The enrolment fee cannot be refunded under any conditions. The only exception to this condition is if the student is denied a visa. In this case the student must present a denial paper issued by the Italian representative authority based in the country where the visa was required.
- D) In some NON EU countries, Italian Embassies require to pay the entire tuition fee in order to get the student visa. Please enquire at the International Relations Office.
- E) Cancellation policy: the tuition fee cannot be refunded under any conditions. NON EU students who have completed the tuition fee payment in order to get the visa, will be refunded 50% of the tuition fee in case of withdrawal prior to July 30<sup>th</sup> 2009. After such a date, no refund will be allowed.  
The only exception is, for NON EU students, in case of visa denial, upon showing a written visa denial paper issued by the Italian representative authority based in the country where the visa was required.
- F) Students who withdraw from lessons and do not attend them – for any reason, including force majeure – after having accepted and signed the enrolment form, will have to pay the entire tuition fee, having no right not to pay the agreed amount of money as established in the enrolment form.
- G) The present regulation shall be considered read and approved in all its parts by the signature appointed on bottom of the enrolment form on page 2 and page 4 of the present PDF document.

Date

Student's signature ( Readable )

---

---

*NABA declares that, according to the Italian law on privacy 196/03, all personal data provided by the student and acquired by the Academy will be treated according to security and discretion national regulations. For further information please write to [privacy@naba.it](mailto:privacy@naba.it).*