

Application Form

Semester Abroad Programs 2012

Applicant's contact details (fill out in block capital letters and please note that all the fields are mandatory. Incomplete applications will not be taken into account.)

Last name	<input type="text"/>	Passport size photo
First name	<input type="text"/>	
Birth date (day/month/year)	<input type="text"/> M <input type="checkbox"/> F <input type="checkbox"/>	
Place of birth (city)	<input type="text"/>	
Place of birth (country)	<input type="text"/>	
Citizenship	<input type="text"/>	
Permanent address (street name, zip code, town, country)	<input type="text"/>	
	<input type="text"/>	
Home phone number (including country and area code)	<input type="text"/>	
Mobile phone number (including country and area code)	<input type="text"/>	
Email address	<input type="text"/>	
Emergency Contact Person (name and phone number)	<input type="text"/>	
Name of the University	<input type="text"/>	
Major and Current year at University	<input type="text"/>	
Grade Point Average	<input type="text"/>	

Each term is composed by a total of 17 weeks. Please select the term in which you would like to enrol:

- Fall (August to December)
 Spring (January to May)

Hereafter please find a selection of suggested tracks. In addition, there is the opportunity to create your own personalized track with your preferred subjects. This will be subject to approval also taking into account the availability of places and the calendar constraint.

Please select the Semester Abroad Program in which you would like to enrol:

INTERDISCIPLINARY DESIGN PROGRAM*

** this program is intended for students majoring in Interior Design, Industrial Design, Graphic Design, Architecture or similar related fields.*

Courses Included

Choose one of the following two courses:

- SOC 300 Contemporary Italian Society - 45 hours
 ART 302 Intro to Italian Art & Drawing

ART 300: Italian Design History - 45 hours

ITA 101/102/201: Italian Language 101/ 102 / 201 : _____* - 45 hours

** Please write in which Italian Language Course you would like to enrol. Your choice shall be based on how many Italian semester language you have attended so far. i.e.: none or one semester write 101, two or three semesters write 102, four or more semesters write 201.*

DES 300: Design Studio* - 125 hours

** This course includes three modules: Interior Design, Interaction Design and Graphic Design.*

FASHION MERCHANDISING PROGRAM*

* this program is intended for students majoring in Fashion Merchandising, Fashion Marketing, Fashion Design, Fashion Communication or similar related fields.

Courses Included

Choose one of the following two courses:

SOC 300 Contemporary Italian Society - 45 hours

ART 302 Intro to Italian Art & Drawing

ART 301: Fashion Design History - 45 hours

ITA 101/102/201: Italian Language 101/ 102 / 201 : _____ * - 45 hours

* Please write in which Italian Language Course you would like to enrol. Your choice shall be based on how many Italian semester language you have attended so far. i.e.: none or one semester write 101, two or three semesters write 102, four or more semesters write 201.

FASH 302: Consumer Behaviour - 45 hours

FASH 301: Fashion Marketing Communication - 45 hours

FASH 300: Fashion Styling - 45 hours

ITALIAN ART & DESIGN PROGRAM*

* this program is intended for students majoring in any Art programs, Design or similar related fields.

Courses Included

Choose one of the following two courses:

SOC 300 Contemporary Italian Society - 45 hours

ART 302 Intro to Italian Art & Drawing

ART 300: Italian Design History - 45 hours

ITA 101/102/201: Italian Language 101/ 102 / 201 : _____ * - 45 hours

* Please write in which Italian Language Course you would like to enrol. Your choice shall be based on how many Italian semester language you have attended so far. i.e.: none or one semester write 101, two or three semesters write 102, four or more semesters write 201.

DES 301: Visual Design Experience - 45 hours

DES 302: Jewellery Design Experience - 45 hours

FASHION DESIGN PROGRAM*

* this program is intended for students majoring in any Fashion Design or similar related fields.

Courses Included

Choose one of the following two courses:

SOC 300 Contemporary Italian Society - 45 hours

ART 302 Intro to Italian Art & Drawing

ART 301: Fashion Design History - 45 hours

ITA 101/102/201: Italian Language 101/ 102 / 201 : _____ * - 45 hours

* Please write in which Italian Language Course you would like to enrol. Your choice shall be based on how many Italian semester language you have attended so far. i.e.: none or one semester write 101, two or three semesters write 102, four or more semesters write 201.

FASH 300: Fashion Styling - 45 hours

FASH 303: Fashion Design - 45 hours

FASH 304: Leather Design - 45 hours

PERSONALIZED PROGRAM (max six subjects)

NABA offers you the opportunity to create your own personalized track with your preferred subjects. You have the possibility to choose the subjects among the ones listed below. The personalized program will be subject to approval also taking into account the availability of places and the calendar constraint.

1st Subject	<input type="text"/>
2nd Subject	<input type="text"/>
3rd Subject	<input type="text"/>
4st Subject	<input type="text"/>
5nd Subject	<input type="text"/>
6rd Subject	<input type="text"/>

Important information: Please refer to your University Study Abroad Coordinator for receiving the correspondent amount of transfer credits. Upon successful completion of the program, NABA will issue an official transcript with the amount of hours completed.

I hereby declare that I have fully read, understood and accepted the information and conditions specified in the NABA Admission Terms & Conditions sections.

Date	<input type="text"/>
Signature	<input type="text"/>

We declare in compliance with Law 196/2003 containing provision for safeguarding individuals and other subjects with regard to the treatment of personal data, that any personal information you submit will be treated in accordance with the principle of just use, legality and with full respect for your privacy and other rights.

NABA Semester Abroad Programs Admission Terms & Conditions

Application deadlines

NABA Semester Abroad Programs have limited number of places.

The places will be assigned on a first come- first accepted basis.

The deadline for submitting an application to the Fall Semester Program is June 15.

The deadline for submitting an application to the Spring Semester Program is November 15.

Admission requirements

Applicants wishing to enrol in the Semester Abroad Program shall follow the application procedure outlined below:

1. Must be in a Good Academic Standing Status, or have a cumulative GPA (or grade point average) of at least 2.50 (both at the time of application and during the semester prior your departure).
2. Must have completed at least 60 US Academic credits or currently being in your second or third year of University.
3. Shall not, under any circumstances, be on disciplinary or academic probation.
4. Shall have fluency in speaking and understanding the English language since classes are held in English or a TOEFL score of 450.
5. Must have a valid passport and complete all aspects of the application process before the appropriate deadlines.
6. Shall be highly motivated to actively participate to all Naba class lectures as well as to didactical activities.

If any of the above-mentioned condition is not met, you will not be accepted into the Semester Abroad Program.

Admission procedure**

Please carefully read the underneath terms and conditions.

1. Fill out the first four pages of the application form and fax it at the International Relations Office at: 0039 02 97372233 or scan it and send via email at semesterabroad@naba.it
2. Please maivva (expedite way) or send via email (scanned documents) the first four pages of the application form along with your proof of Academic Standing (Official Transcripts), a Disciplinary Clearance form (a form stating that you are not on academic probation) or a recommendation letter and a Statement of Purpose (one page- introducing yourself and a motivational letter explaining why you would like to study at Naba). For mailing purposes: NABA International Relations Office Via C. Darwin 20, 20143 Milano - Italy.
3. Once NABA has accepted you, you will receive a confirmation email.
4. At this moment you can proceed with the tuition payment transfer. Please make sure to fax or scan your payment receipt to: semesterabroad@naba.it
5. After NABA has received your proof of payment, you will receive via Express Mail an official NABA letter of acceptance. You shall bring this letter along with proof of insurance to the Italian Consulate in order to apply for a Visa.
6. Now, you can apply for a Student Visa and plan your flight to Milan for the arrival date specified before.

****Some Universities directly collect their students' applications and fees prior sending them to NABA. Therefore, please make sure to check with your Study Abroad Coordinator prior submitting your application and payment to us.**

Payment deadlines*

Total Fees are due upon acceptance and no later than:

FALL SEMESTER: June 15

SPRING SEMESTER: November 15

By this deadline students must have fully completed the tuition payment and sent the proof as stated in the Admission Procedure.

**Only after payment of the enrolment fee NABA will then send the official acceptance letter that NON EU students will need for the visa release procedure.*

Programs dates & Tuition fees

Please carefully read the underneath terms and conditions.

2012 Spring Semester: from January 18th until May 13th

Tuition fee: 6900 Euro*

**This fee includes: Orientation week, day field trips, academic visits to museums and/or exhibitions, welcome and farewell dinner or happy hour, Italian Cooking course, non-academic visits, 24-hour security service, on-site academic advising and support.
Permit to stay fee: 100 Euro approx the tuition fee.*

Estimate Housing cost: 2750 Euro in double-room shared apartments, close to NABA*

Estimate meals cost: 1500 Euro*

Estimate miscellaneous expenses: 1500 Euro*

Optional: Mid-Semester Excursion fee: approx. 400 Euro

**These are estimate costs for the full semester length- 17 weeks. NABA will provide housing for Semester students.*

Health Insurance

For non EU students, insurance is required in order to apply for a Visa. Please be aware when applying at the Italian Consulate/ Embassy. For your information you can refer to the following website for a quote or provide your own insurance: <http://www.inaassitalia.it/iaportal/home.do>

VISA & Legal Documents

A passport with a validity that exceeds intended stay by at least 3 months and a student visa are necessary upon departure and in order to be enrolled at NABA. All non EU citizens must obtain a student visa.

If you need one, we will provide an admission certificate (upon complete payment of the tuition fee) in order for you to obtain a visa from your local Italian Consulate/Embassy. Please note that the visa application and issuing process may take over a month, so consider applying for a visa well in advance. Please note that applying for a visa in time is your responsibility. For specific information on Visas please refer to the website: <http://www.esteri.MAE/IT/Ministero/Rappresentanze/>

Payment Details

Total fees are due June 15 for the Fall semester and November 15 for the Spring Semester. Fees shall be paid by bank transfer. Please clearly specify the cause of the payment by writing the participant's name on the bank transfer statement (ex: ' John Smith- Fall 2009 Semester Abroad Program-)
A copy of the bank transfer receipt needs to be sent to NABA to the following NABA fax number: +39 02 97372233 or as a scanned document via email at semesterabroad@naba.it

NABA Banks details for bank transfer:

Nuova Accademia Srl
Via C. Darwin, 20 - 20143 Milano - Italy
Banca Popolare di Novara Agenzia 10 - MI
ABI: 05608 CAB: 01610 CIN: G
C/C # 20020
SWIFT CODE NVRBIT 21131
IBAN IT68G05608 01610 000000020020

Please note that all bank charges are the student responsibility along with any charges related to the transfer of these funds.

Schedule and location of classes

Lectures will be held at NABA, in via Carlo Darwin, 20 - Milano 20143.
Monday through Thursday 9am 18 pm.

Cancellation policy

Program Fee liability is based on the date on which a formal cancellation request is received in writing (email or fax) to our Semester Registration Center (semesterabroad@naba.it)

All cancellations must be made in writing according to the following deadlines:

- 60 or more days prior beginning of Semester: full tuition refund
- 60 to 30 days prior beginning of Semester: 50% tuition refund

After the above-mentioned deadlines NABA will reserve the right to not refund your payment.

NABA reserves the right to:

- amend or cancel courses, change course location or to substitute lecturers and tutors
- make any changes that in our absolute discretion we consider necessary or appropriate for reasons of operational efficiency or due to other circumstances that are beyond our control.

If we cancel a course then we shall endeavour to give as much notice as possible. We shall refund the fees paid in full but we shall not be liable for any other consequential loss. In case of withdrawal from the course, an official withdrawal letter written by the enrolled student must be received by the administration office at NABA at least 30 days before the starting date of the program in order to be entitled a 50% refund.

For further Information contact the International Office at NABA:

E-mail: semesterabroad@naba.it

Phone number: +39 02 97372 243

Fax number: +39 02 97.372.233